



## INFORMATION LETTER

on

**XXX International Scientific Conference on Economic  
Policy  
and**

**the research publication**

**„Estonian Discussions on Economic Policy /  
Estnische Gespräche über Wirtschaftspolitik /  
Eesti majandus-poliitilised väitlused“**

**published for the 30th year**

In 2022 already the 30th international scientific conference on economic policy will take place in Estonia.

Also the **periodical publication** (research journal/collection) will appear in 2022 in the 30th annual volume, for the fourteen year under the current name *Estonian Discussions on Economic Policy*: Peer reviewed and refereed international scientific Journal of **Business Administration and Economic Policy**

The earlier publications on economic policy have been included in the **DOAJ**, **EBSCO** Discovery Service (**EDS**), **EBSCO** Central & Eastern European Academic Source, **EconBib**, **EBSCO**, **ECONIS**, **ESO**, **SCOPUS** (USA, United Kingdom, Germany) and **SSRN** databases.

The publishers are also this time Berliner Wissenschafts-Verlag (Germany) and Mattimar OÜ (Estonia). **Two issues will be published: 1/2022 (in June) and 2/2022 (in October-November).**<sup>1</sup>

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<sup>1</sup> **NB!** If authors are able to submit papers of high standards before the deadlines (see sections B and C of this newsletter), the organising committee of the journal will be ready to publish the journal also sooner.

## A. SCIENTIFIC CONFERENCE

The Tallinn University of Technology, University of Tartu and the consultation and publishing company Mattimar OÜ are organising on 1-3 July 2021 in Jäneda (Estonia, 63 km south-east of Tallinn) in cooperation with the Estonian Economic Association the traditional Twenty eighth International Scientific Conference on Economic Policy on the subject „**Economic Policy and Business Administration in the EU Member States – 2022: University of Tartu – 390 years (anno 1632) / 20 conferences held in Värskä (1984, 1994 – 2012) and for the 10th time at Jäneda (since 2013)**“

The international cooperation partners are the following:

- Andrassy Gyula German Language University of Budapest (Hungary)
- Georgian Technical University, Tbilisi (Georgia)
- Jena University of Applied Sciences (Federal Republic of Germany)
- Kiel Institute for the World Economy (Federal Republic of Germany)
- Kiel University of Applied Sciences (Federal Republic of Germany)
- Kuban State University, Krasnodar (Russia)
- Tbilisi State University (Georgia)
- Ternopil National Economic University (Ukraine)
- University of Greifswald (Federal Republic of Germany)
- Voronezh State University (Russia)

The main working languages of the conference are traditionally Estonian and German for which also interpretation shall be arranged. It will also be possible to make presentations in English. Considering the broader geography of participants in the conference, also sections operating in English and/or Russian shall be set up, if necessary.

**The conference shall be accompanied by a cultural and sporting programme (in the evenings of the first and the second day) and a programme on the Estonian environment and nature (on the third day).**

## B. PUBLISHING

**The authors are expected to submit by 10 February 2022:**

- a short **abstract** (up to 12 lines in English)
- **keywords** (up to 3 lines English)
- **JEL codes**
- a **paper** (with the recommended volume of 12–20 pages) in German or English, and

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**NB! Papers can actually be sent/submitted to the secretary of the editorial board and the conference and discussed with the organising committee all the year round – it will be decided then in which issue they will be published and which presentations we can also include in the agenda of the conference, if appropriate and if requested by the authors!** Publishing does not depend so much on the organising committee – it largely depends on the correctness, punctuality/speed of the authors and also on the activeness and thoroughness of the peer reviewers. *The objective is – to publish above all correct papers of high quality.* If necessary, issues 1 and 2 will also be published together, in the same volume. Somewhat exceptionally, four issues were published in 2019 (issues 1–2/2019 were published in June and due to the large number of papers, also issues 3–4/2019 at the end of the year). Also in 2018 and 2020 two issues were combined: 1–2/2018 and 1–2/2020. The examples from these three years may not be the last ones!

- in addition a **summary of 4–5 pages of the paper in another language.**
- the following information shall be provided in **footnotes** on the first page of the paper and the summary in another language: **name(s), scientific degree, title of the author(s), name and full address of the organisation, e-mail address; also briefly any other important information, if necessary.**

**NB! Formal requirements: see below.**

**NB! In the introduction** to the paper, the author(s) **shall** specifically:

- point out in what respect the paper and the subject treated are topical
- present the objective of the paper
- formulate and list all research tasks solved for the achievement of the objective of this paper

The papers submitted shall be sent to reviewers with a doctoral degree for international anonymous peer review. Suitable papers and their summaries in other languages, if their content conforms to the required standards, shall be published in the collection *Discussions on Estonian Economic Policy* which consists of two parts:

- 1) the papers shall be published on CD, which will be a part of the publication and inserted in the cover pocket of the printed publication;
- 2) summaries in other languages shall be included in the printed publication and will not be peer-reviewed scientific publications.

**NB! Publishing of the collection *Estonian Discussions on Economic Policy* No 1/2022 has been planned for the first half of June 2022 and No 2/2022 has been planned for October-November, every author and all other interested persons will get a copy and it will also be distributed internationally.**

**The issue 1/2022 will include papers which will be ready for publishing (i.e. after peer review and all above-mentioned procedures/requirements) by 10 April 2022 at the latest, the remaining papers will be published in issue 2/2022.**

It is recommended to focus on certain areas of economic policy in the papers, such as:

1. Entrepreneurship policy and corporate strategy
2. Environmental policy
3. Fiscal and monetary policy
4. Labour policy and income policy
5. Regional and local government policy
6. Sectoral economic policy (for different sectors of national economy)
7. Social policy
8. Other areas of economic policy (e.g. the economic crisis)

**NB! Note for the authors: with the delivery of your paper you will grant to the publishers the right to publish your paper.**

### **C. PAPERS and SUMMARIES**

Please send the papers at the address (Kaarin Birk): [kaarin\\_birk@hotmail.com](mailto:kaarin_birk@hotmail.com) :

- the recommended volume is 12–20 pages and for the summary in another language: 4–5 pages;

- only the author shall be responsible for the content of and correct spelling in the paper and its conformity with formal requirements;

#### **Formal requirements for papers, summaries and other materials:**

- *Word* document in A5 format (14.8 x 21 cm);
- Page format: *Top* 1.8 cm, *Bottom* 2 cm, *Inside* 2.5 cm, *Outside* 1.5 cm, *Header* 1.25 cm, *Footer* 1.25 cm;
- *Single*-spaced;
- Text font size 9 pt; page number size 9 pt;
- Footnotes 8 pt; text font size in tables not less than 8 pt;
- Font *Times New Roman*;
- Text should be *Justified* (from edge to edge);
- Figures and tables within the text, not on an additional page or file. For the drawings, use *Excel*, *Powerpoint* or other *Word* options under *Insert > Object*. Drawings should be in black text as printing in colour is not available. For *Excel* drawings do not use a grey background;
- The title of the article should be centered on the page – in capital letters (*Bold*), followed by an empty line;
- Next, in sentence case the first name and surname (not in *Bold*), followed by the name of the organisation, and followed by an empty line;
- Text without indents, between paragraphs an empty line (9 pt), subheadings aligned left and in sentence case in *Bold*, an empty line between a subheading and the text;
- The page numbers start from the first page and are centered at the bottom of the page;
- Both the paper (for CD) and the summary in another language (published in paper collection) should end in conclusions;
- After the end of the text the heading References (in *Bold*, aligned left). All references numbered (after the number a full stop), authors in *Bold*;
- The heading of the summary after the paper in *Bold*, in sentence case as Kokkuvõte, Zusammenfassung or Summary depending on the language used for the summary and aligned left;
- Leave one empty line and write the title of the article in capital letters (in *Bold*), after that one empty line and in the center in sentence case the first name and surname and under it in the center the organisation, an empty line and then the text of the summary:
  - a) if the article is in German, a 4–5 page summary in English;
  - b) if the article is in English, a 4–5 page summary in German.
- References to publications should be within the text, after each text referred to, indicating in brackets the author (or the first word of the title, if no author), the year of the publication and the page number.
- If a summary is published in the printed collection, please indicate in a footnote (on the first page of the summary) that the paper is included in the CD of the publication.

Examples of formal requirements can be found in the publication *Estonian Discussions on Economic Policy* (e.g. at the address: [www.mattimar.ee](http://www.mattimar.ee) ).

Earlier publications are also available at the same address.

#### **D. REGISTRATION AND CONFERENCE FEES**

Please register your participation (i. e. send the participation card, see Annex to this Information Letter) by **10 February 2022** at the latest (Kaarin Birk):

[kaarin\\_birk@hotmail.com](mailto:kaarin_birk@hotmail.com)

The payment by bank transfer (participation fee + hotel costs) shall also be expected by **10 February 2021** at the latest.

1. Participation fees (excluding fees for bank charges) shall be as follows:
  - a) **EUR 400.-** (package for authors: conference materials, meals at Jäneda, cultural and nature programme, other organisational costs);  
**submission of a paper only (i.e. without participation in the conference), the fee is 70% of the registration fee, i.e. EUR 280.- (for each author of the paper).**

**NB! After 10 February 2022: EUR 450.-**

**submission of a paper only (i.e. without participation in the conference), the fee is EUR 340.- (for each author of the paper).**

**NB! The organisers will not guarantee the publishing in the June issue of 2022 of papers submitted after 10.02.2022 (but they will be published in October-November).**

- b) **EUR 240.-** (package for other participants: conference materials, meals at Jäneda, cultural and nature programme);
  - c) **EUR 180.-** (package for the spouse or other person accompanying an author who does not participate in the work of sections: meals at Jäneda, cultural and nature programme).
2. Hotel costs at Jäneda, including breakfast (in addition to participation fees):
  - a) overnight stay in a single room: **EUR 49.- /night**
  - b) overnight stay in a twin or double room (one person): **EUR 58.- /night**

**NB! NB! NB!**

- **Papers for a higher fee (EUR 450.-) can be submitted by 10.03.2022 at the latest; can be submitted also later but then the paper may be published in 2023, not in 2022;**
- **If a paper is rejected because it does not comply with the requirements, 30% of the fee will be refunded to authors who do not intend to participate in the conference (in such a case please inform the organisers of your non-participation in due time, i. e. by 1 May 2022);**
- **If a paper is not ready for publishing in the journal issues 1-2022 or 2-2022 and is put off until 2023 due to delays caused by the author(s) in submitting the paper and in taking into account the comments of peer-reviewers, the author(s) will have to make the presentation the next year, i. e. in 2023, to clarify any developments related to the paper. Also an additional conference registration fee (incl. fee for publishing the paper) will have to be paid).**

*Please consider this measure as a compensation because the author(s) of the paper will have delayed also the publishing of papers of other authors and the procedure of publishing the journal!*

**NB! Such a condition has been in effect already since 2018, i. e. it was stated in the Newsletter of 2018!**

- **In the case of rejection of a non-conforming paper, 30% of the fee will be refunded to the author unless he or she wishes to participate in the conference (in such a case please inform the organisers of your non-participation in due time, i.e. by 1 May 2022 at the latest).**

**The conference fee can be paid to the following account:**

SEB PANK (SWIFT: EEUH22X), (2 Tornimäe Street, 15010, Tallinn, Estonia), IBAN: EE381010052037064002; Account holder: Mattimar OÜ (Reg. No: 10058667)

## **E. FOR INFORMATION TO THE AUTHORS**

Digital archiving policy of the publication *Estonian Discussions on Economic Policy*:

The publication *Estonian Discussions on Economic Policy* uses the digital archiving policy for the OJS journals LOCKSS and the publication is archived also in the DIGAR digital archive of the National Library of Estonia.

Peer review of papers has been announced:

\* on the web site of Mattimar OÜ (in the Information Leaflet posted in the Topical section on [www.mattimar.ee](http://www.mattimar.ee)), it is updated annually in October-November and is also sent by e-mail to all earlier authors; each paper is reviewed by 2–3 peer reviewers with doctoral degrees from Estonian universities and 1–2 reviewers from universities of foreign countries;

\* on Page 4 of each issue of the journal (review process for papers): Before publishing, the articles in this collection have been anonymously peer-reviewed by independent reviewers holding a doctor's degree.

Aims & Scope of the publication *Estonian Discussions on Economic Policy*:

The aim of the papers is to analyse and assess the current economic developments in the European Union and to draw conclusions from them from the aspects of economic policy and also concerning the main elements of the political order, if appropriate.

The publication covers topics on certain areas of economic policy, such as: entrepreneurship and corporate strategy, environmental policy, fiscal and monetary policy, labour and income, regional and local government policy, sectoral economic policy, social policy, Industry 4.0 ja Green Cities etc.

Screening for plagiarism:

High-level screening for plagiarism is performed in Estonian universities, and as peer reviewers are members of the academic staff of universities, they are expected to perform and do perform screening for plagiarism.

Open Access statement of the publication *Estonian Discussions on Economic Policy*:

The journal adheres to the Budapest Open Access Initiative (BOAI) definition<sup>[1]</sup> of 'open access' - users have the right to „read, download, copy, distribute, print, search, or link to the full texts of articles or use them for any other lawful purpose“.

[1] <http://www.budapestopenaccessinitiative.org/read>

Copyright and Permissions

The publication *Estonian Discussions on Economic Policy* uses Creative Commons license 3.0.

With the delivery of a paper, the author grants to the Board also the right to publish the paper in the journal! The journal has set no obstacles or prohibitions to the authors for the future, and according to the current practice, authors subsequently use their paper as they consider it appropriate.

On behalf of the organisers

Matti Raudjärv

University of Tartu (Emeritus), Mattimar OÜ (Ltd); Tallinn University of Technology (Alumni)

Georgian Technical University (Visiting Professor)

Tbilisi State University (Visiting Professor)

Initiator of the conference series and Organiser/Coordinator,  
Chief Editor of publications

Üllas Ehrlich, Tallinn University of Technology

Sulev Mäeltsemees, Tallinn University of Technology

Kaarin Birk, Tallinn University of Technology

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**NB! Papers can actually be sent/submitted to the secretary of the editorial board and the conference and discussed with the organising committee all the year round – it will be decided then in which issue they will be published and which presentations we can also include in the agenda of the conference, if appropriate and if requested by the authors!** Publishing does not depend so much on the organising committee – it largely depends on the correctness, punctuality/speed of the authors and also on the activeness and thoroughness of the peer reviewers.

***The objective is – to publish above all correct papers of high quality.***

**We also ask you to introduce this newsletter to your colleagues!**

## Participation card

30th Scientific Conference on Economic Policy

### „Economic Policy in the EU Member States – 2022:

University of Tartu – 390 years (anno 1632) / 20 conferences held  
in Värskas (1984, 1994 – 2012) and for the 10th time at Jäneda (since 2013)“

(Jäneda, Estonia)

June 30 - July 2, 2022

Name: .....

Post and degree: .....

Organisation: .....

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Address: .....

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Phone and fax: .....

E-mail: .....

PARTICIPATION FEE OF THE CONFERENCE (Package a, b or c) + OVERNIGHT STAY  
AT JÄNEDA (amounts in total and separately):

EUR .....

Paid to the current account of Mattimar OÜ

REQUEST FOR A HOTEL ROOM AT JÄNEDA:

for one night

for two nights